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## Online Payments Guide

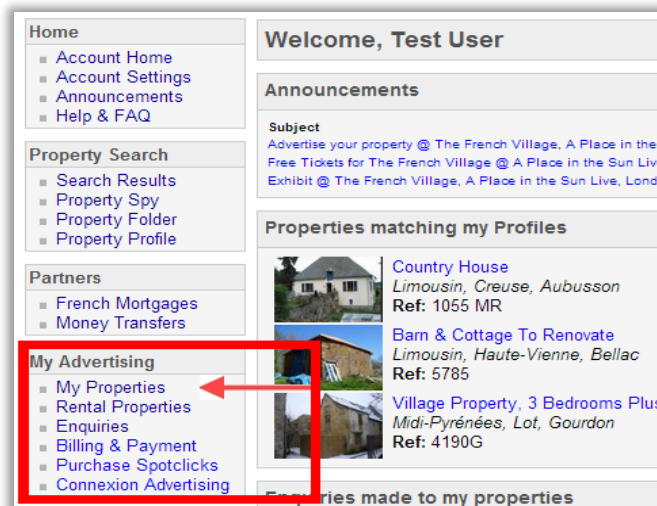
All online payments made on French-Property.com are sent via our secure payment partner SagePay. SagePay are the UK's fastest growing payment service provider (PSP) with over 25,000 customers conducting millions of secure transactions. For more information about SagePay please [visit the SagePay website](#).



## How to Process an Online Payment

Please follow the instructions below to make an online payment on French-Property.com. **Please note that we are unable to take payments over the phone but we can guide you through the process. We do this to ensure that your details are as secure as possible.**

Once logged in to French-property.com, select **My Properties** from the left hand side menu:



Choose to either create a *new classified advert* or to *complete* the appropriate unfinished advertisement:

The screenshot shows the French-Property.com website interface. At the top, there is a navigation menu with links for Home, Properties, Rentals, Guides to France, Services Directory, and French News. A 'Log-out' link is visible in the top right corner. The main content area is titled 'Private Sales' and includes a sub-section for 'Rhône-Alpes, Ain, Ardent' with a 'POA' label. Below this, there is a 'Test Property' card with a small image and text: 'Ref: IFPC23289', 'Status: Incomplete', and 'Expires: N/A'. To the right of the card are links for 'Preview', 'Statistics', 'Complete Advert', and 'Archive'. A red arrow points from the 'Create a new advert' link in the left sidebar to the 'Complete Advert' button.

When you are happy with the advert click on the *Continue to Payment* button displayed on the *Advert Preview* page:

The screenshot shows the French-Property.com website interface, specifically the 'Advert Overview' section. The navigation menu is the same as in the previous screenshot. The main content area is titled 'Advert Overview' and includes a sub-section for 'Rhône-Alpes, Ain, Ardent' with a 'POA' label. Below this, there is a 'Test Property' card with a small image and text: 'Location: Test ville,' and 'Price: POA (Open to tests) - Reference: IFPC23289'. To the left of the card is a blue button labeled 'Continue to Payment'. A red arrow points from the 'Continue to Payment' button to the 'Test Property' card.

Please read our [Terms and Conditions](#), tick the box and select [Continue](#) to proceed:

**IFP Ltd - French-Property.com**

**Terms & Conditions of Sale (Advertising Services)**

As of 1st May 2007 French-Property.com is now a trading name of IFP Ltd, a UK Registered Limited Company, No. 5998555.

It has always been our policy to treat our customers in exactly the same way we like to be treated ourselves. Small print is now an essential part of conducting business online and we are now required to set out our Terms & Conditions for the usage of [www.french-property.com](http://www.french-property.com)

In order to advertise with French-Property.com please review and agree to our new Terms & Conditions below.

**1. Definitions**

1.1 Supplier means IFP Ltd, trading as French-Property.com of Unit 6, Victoria Business Park, Short Street, Southend-on-Sea, Essex, SS2 5BY, UK that owns and operates [www.french-property.com](http://www.french-property.com)

1.2 Advertiser means the individual or organisation who buys or agrees to buy the Services from the Supplier. Consumer shall have the meaning ascribed in section 12 of the Unfair Contract Terms Act 1977.

1.3 User means the individual or organisation who browses the Website to find and enquire about property for sale / rent or services offered by Advertisers.

1.4 Contract means the contract between the Supplier and the Advertiser for the provision of Services incorporating these Terms and Conditions. Services means the services that the Advertiser agrees to buy from the Supplier.

1.5 "Terms and Conditions" means the terms and conditions for the provision of Services set out in

Check this box if you accept the above Terms & Conditions

[Continue](#)

[I do not accept the Terms & Conditions](#)

On the next page, simply select the advert type you would like using the drop down boxes and click on the [Submit and Review Payment Details](#) button:

**Payment Details**

Name:  
Address Details:

You can update your personal details [here](#). Please refresh this page after you have updated your personal details.

Note: if you pay by credit card, you will be asked to confirm or update your personal details (billing name and address) at a later stage.

Payment methods:

1. Online (using a credit card) through Sage Pay Veri-Secure Payment System. [Expand](#)
2. By bank transfer. [Expand](#)

Please select the advert type of your choice from the drop-down box below and ensure that the correct currency type is selected.

IFP Ltd will charge the advertised amount and will not be held responsible for any additional banking or foreign exchange costs incurred in the payment process which result from an incorrect currency selection.

Advert Reference: IFPC18938  
Preferred Currency: Euros (€)  
Advert Type: Premium classified advert - EUR / €199.00 (inc. VAT)

[Submit and review payment details](#)

Click on the [Pay Online](#) button. We also accept bank transfers, further details on this can be found on the [Review Payment Details](#) page shown below:

### Review Payment Details

Please check that the total amount and advert reference are correct.

**Advert Type:**

**Reference:**

**Creation Date:**


**Title:**

**Location:**

<b>Sub Total:</b>	€173.04
<b>VAT Amount:</b>	€25.96
<b>Total:</b>	<b>€199.00</b>

[Change Advert Type](#)

If you are TVA or VAT registered please contact: [support@french-property.com](mailto:support@french-property.com)


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**Paying Online. [More about Sage Pay.](#)**

You will be taken to Sage Pay Veri-Secure Online Payment System when you click on "Pay Online".

Please make sure that you have your credit card details ready **before** you click on the button. You will have **15 minutes** minutes to complete the transaction from the point of entering the Sage Pay payment pages.

If you are unable to finish the transaction in 15 minutes you will need to return to your account statement and do it again.

 [Pay Online](#)

For the remainder of the payment process you will be directed to the [SagePay](#) website which securely processes your transaction. Please be aware that **you only have 15 minutes** to process your payment on the SagePay website. Please select a payment method by clicking on the appropriate button:



### Select Payment Method

Please click below to select the type of card you wish to use.



Please only click the cancel button below if you intend to abort this payment process.







Enter your card details on the page below and press the [Proceed](#) button. Please be sure to include the [correct billing address](#) for the card and that the rest of the information supplied is accurate:

You will be directed to the final confirmation page on the SagePay website, from here you may review the payment and confirm the transaction. ***Your payment will only be processed once you supply your permission on this page.***

Upon processing the payment successfully you will be redirected back to French-property.com. From this page you may ***view, download*** or ***print*** a copy of your receipted invoice and ***your advert will now be live.***

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## Checklist

-  ***Please ensure that you select the correct advert type (Standard or Premium).***
-  ***Always ensure that you select the correct currency of the card used.***
-  ***Have your card details ready, once you are redirected to the SagePay site you have 15 minutes to process the payment.***
-  ***We do not take payments over the phone to keep your details secure. We can, however, guide you through the process on the telephone.***

If you have any questions, do not hesitate to contact us. Our fully bilingual team will be happy to help you:

- ✓ ***Telephone:*** 00 44 (0) 207 135 2222 (English)  
00 44 (0) 207 135 2220 (Français)
- ✓ ***Email:*** [advertising@french-property.com](mailto:advertising@french-property.com)